

Annual Quality Assurance Report (AQAR)

2017 - 2018

Submitted by



**Theni Melapettai Hindu Nadargal Uravinmurai
NADAR SARASWATHI COLLEGE OF ARTS & SCIENCE, THENI**

Accredited by NAAC with 'A' Grade

Approved under 2(f) and 12(B) Status of UGC

Permanently Affiliated to Mother Teresa Women's University, Kodaikanal

An ISO 9001:2008 Certified Institution

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Bangalore.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Nadar Saraswathi College of Arts and Science, Theni

1.2 Address Line 1

Post Box No.55,

Address Line 2

Vadaputhupatti, Annanji (Po),

City/Town

Theni

State

Tamil Nadu

Pin Code

625 531

Institution e-mail address

principal@nscollege.org.in

Contact Nos.

9095100250

Name of the Head of the Institution:

Dr.S.Chitra

Tel. No. with STD Code:

-

Mobile:

9688044416, 9488044417

Name of the IQAC Co-ordinator:

Ms.A.Saranya

Mobile:

9942368369

IQAC e-mail address:

dean_iso@nscollege.org.in

1.3 NAAC Track ID

TNCOGN20721

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/06/A&A/041 dated 1-5-2015

1.5 Website address:

www.nscollege.org.in

Web-link of the AQAR:

<http://nscollege.org.in/wp-content/uploads/2018/09/AQAR-2017-2018.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.02	2015	30.04.2020
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

10/05/2011

1.8 AQAR for the year (for example 2010-11)

2017 - 2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2014-15 submitted to NAAC on 11-09-2015
- ii. AQAR 2015-16 submitted to NAAC on 21-09-2016
- iii. AQAR 2016-17 submitted to NAAC on 27.09.2017
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.12 Name of the Affiliating University

Mother Teresa Women's University, Kodaikanal.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

16

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and

2

Community representatives

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Faculty orientation and training to the new recruits.
2. Fresher's Orientation Programme.
3. Awareness Programme on "NPTEL" to the faculty members.
4. Staff Training Programme to the non – teaching staff members.

2.14 Significant activities and contributions made by IQAC

- Ensure the quality of curriculum, teaching, learning and evaluation based on feedback from stakeholders.
- Applied for General Development Assistance to Colleges during the XII Plan to University Grants Commission on 28.06.2017.
- Dr.S.Chitra, Principal applied for Major Research Project on the topic "Transforming Rural India through Skill Development" on 06.09.2017.
- Enhancing awareness on student support services.
- Organized Faculty Development Programmes.
- Prepared and submitted AQAR (2016 - 2017) to NAAC on 27.09.2017.

- Conducted Academic Audits.
- Released two issues of IQAC Newsletter.
- Documentation of all the activities of the college, department and service units.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

S. No	Plan of Action	Achievements
1.	To submit the AQAR in the month of September.	AQAR 2016 - 17 was uploaded in the College website on 27.09.2017.
2.	To apply for UGC fund	<ul style="list-style-type: none"> ➤ Applied for General Development Assistance to Colleges during the XII Plan to University Grants Commission on 28.06.2017. ➤ Dr.S.Chitra, Principal applied for Major Research Project on the topic “Transforming Rural India through Skill Development” on 06.09.2017.
3.	Planned to conduct academic audit.	Department wise academic audit was done twice in a semester.
4.	Orientation programmes for the faculty members and staff members.	Orientation programme was organised for teaching faculty and one programme for non-teaching staff.
5.	IQAC Newsletter.	Two Issues of IQAC Newsletter released.
6.	Evaluation System	Evaluation on academic, supporting services, parents, alumni and employer were done.

** Academic Calendar of the year is enclosed as Annexure I.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Prepared the Action Plan for the academic year 2017-18. Convened a meeting with stakeholders of the college to improve the quality culture of the college.
- Scrutiny was undertaken by the management.
- Future plan was designed for the next academic year.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
M.Phil	4	1	5	-
PG	11	-	11	-
UG	13	-	13	-
PG Diploma	-	3	3	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	2
Certificate	-	-	-	4
Others	-	-	-	12
Total	28	4	32	18

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS ☒ /Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	32
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

*** Analysis of the feedback is enclosed in the Annexure II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Lecturers)
137	104	7	1	25

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Lecturers)		Total	
R	V	R	V	R	V	R	V	R	V
32	-	-	-	-	-	8	-	40	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

- 18 -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	3	6
Presented papers	14	68	2
Resource Persons	1	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT integrated teaching
- Learning through industrial visits
- Smart class room teaching
- LSRW module introduced for English language teaching
- ICT-enabled, e-library facility, Student Projects, language resource centre, seminars, Field trips, GD, case studies, role-playing, Psycho-social guidance, collaborative learning, student paper presentations, literature reviews, book reviews, learning through media sharing, interaction with subject experts, workshops.

2.7 Total No. of actual teaching days
during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Blue Print for all subjects
- Project diary
- Knowledge board test
- Brain Enigma test - Open source quiz competition
- Answer key for Internals & Pre-semester Exams
- Skill Based Evaluation

2.9 No. of faculty members involved in curriculum
Restructuring / revision / syllabus development
as member of Board of Study/ Faculty

18

Curriculum Development workshop

-

2.10 Average percentage of attendance of students

89.90

2.11 Course/Programme wise distribution of pass percentage (April 2018)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Under Graduates						
B.A. Tamil	20	5	25	70	-	100
B.A. English ‘A’	54	-	35.19	53.70	7.41	96.30
B.A. English ‘B’	56	-	37.50	60.71	1.79	100
B.B.A.	16	25	68.75	6.25	-	100
B.Com.	46	-	58.70	41.30	-	100
B.Com. (CA) ‘A’	33	18.18	75.76	3.03	-	96.97
B.Com. (CA) ‘B’	34	-	97.06	2.94	-	100
B.Sc. Chemistry	62	29.03	50	1.61	-	80.65
B.Sc. Physics	43	51.16	46.51	-	-	97.67
B.Sc. Mathematics	47	25.53	59.57	6.38	-	91.49
B.Sc. Biochemistry	50	28	64	4.00	-	96
B.Sc. Microbiology	49	22.45	65.31	2.04	-	89.80
B.Sc. Computer Science	49	40.82	59.18	-	-	100
B.Sc. Information Technology	27	22.22	70.37	7.41	-	100
B.C.A.	38	47.37	44.74	2.63	-	94.74
Post Graduates						
M.B.A.	16	37.50	62.50	-	-	100
M.C.A.	23	69.57	30.43	-	-	100
M.Sc. (CS & IT)	11	81.82	18.18	-	-	100
M.Com.	11	45.45	54.55	-	-	100
M.Com. (CA)	8	37.50	62.50	-	-	100
M.A. English	17	5.88	94.12	-	-	100
M.Sc. Microbiology	10	50	50	-	-	100
M.Sc. Biochemistry	7	28.57	-	-	-	28.57
M.Sc. Chemistry	6	50	33.33	-	-	83.33
M.Sc. Mathematics	18	55.56	44.44	-	-	100
M.A. Tamil	5	20	80	-	-	100
Research Oriented Programmes						
M.Phil. English	4	50	50	-	-	100
M.Phil. Microbiology	1	100	-	-	-	100
M.Phil. Commerce	6	100	-	-	-	100
M.Phil. Computer Science	4	100	-	-	-	100
M.Phil. Tamil	2	100	-	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC collects feedback from the students, alumni and parents in a structured questionnaire, which consists of components on learning outcomes.
2. Regular orientation programmes for the teaching faculty on quality enhancement.
3. Recommendations to create internet-enabled smart class rooms in every department, free access for faculty members and students to e-library facility were implemented.
4. Faculty members with financial support to participate in Teaching & Learning related seminars encouraged.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	5
Orientation programmes	37
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	25
Summer / Winter schools, Workshops, etc.	12
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	39	-	20	-
Technical Staff	18	-	7	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Providing the facilities through centralized Instrumentations.
- Encouraging research through proper incentives and awards.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	1	-
Outlay in Rs. Lakhs	Rs.1,80,000	-	Rs.55,000	-

3.4 Details on research publications

	International	National	State
Peer Review Journals	73	-	-
Non-Peer Review Journals	-	-	-
e-Journals	3	-	-
Conference proceedings	6	33	2

3.5 Details on Impact factor of publications:

Range 2.114 - 7.89 Average 4.40 h-index 32 Nos. in SCOPUS 307

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2018-2019	UGC	Rs.55,000/-	Rs.30,000/-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	Rs.55,000/-	Rs.30,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	2	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
7	-	3	1	-	3	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events

University level State level
National level International level
Others – Special Camp

3.22 No. of students participated in NCC events

University level State level
National level International level

3.23 No. of Awards won in NSS

University level State level
National level International level

3.24 No. of Awards won in NCC

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness rally on “World Population Day”.
- New Voter Identity Registration
- Joy of Hands with Elders.
 - Volunteers sold pen to the students of Rs.7660/- and hand over the amount to Mr.Gurusamy, Tirunelveli. (Blind)
- Swachhta Pakhwara
 - Adopted Village Cleaning
 - Cleaning Welfare Agencies like Lillian School, Jeevan Jyothi Hospice, Karunai Illam and Theni District Library
 - College Campus cleaning
- Theni District Stadium Cleaning
- Awareness Programme on “Dengue” at Vadapudhupatti.
- Smokeless Deepavali Day Celebration.
- Verify Cleanliness in all home at Siluvarpatty.
- Pulse Polio Drive - Help by NSS Volunteers
- National Level Disaster Management Training Programme.
- Awareness on Road Safety Week- Human Chain Formation and Tableau
- 33 students donated blood at blood donation camp.
- Donated Rs.21,000/- to the Indian Association for the Blind.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18 acres	-	-	18 acres
Class rooms	59	9	-	68
Laboratories	14	2	Management	16
Seminar Halls	2	-	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	111	-	-	111

Value of the equipment purchased during the year (Rs. in Lakhs)	25.33 Lakhs	-	-	25.33 Lakhs
Meeting Hall	1	-	-	1
Conference Hall	1	-	-	1

4.2 Computerization of administration and library

- Biometric Attendance for Employees
- Computerized Billing for Students
- Digital Library
- E-journal

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20695	36,76,242	654	1,46,550	21349	38,22,792
Reference Books	2081	13,34,199	160	59,385	2241	13,93,584
e-Books	-	-	-	-	-	-
Journals	88	14,28,875	-	-		
e-Resources (Inflibnet and Delnet)	2	38,200	-	19,320	-	57,520
Digital Database	20235	-	-	-	20235	-
CD & Video	668	-	298	-	971	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall) (No. of Computers)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	387	223	8 Mbps	62	-	9	50	-
Added	4	5	100 Mbps	48	-	-	-	-
Total	391	227	100 Mbps	110	-	9	50	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Inhouse and participation of students and teachers in technology upgradation programmes organized by colleges offer opportunities to make themselves upgraded.
- Internet access to faculty and students in Departments and Internet lab.

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs.3,26,890/-
ii) Campus Infrastructure and facilities	Rs.15,83,352/-
iii) Equipments	Rs.3,34,087/-
iv) Others	Rs.7,90,451/-
Total:	Rs.30,34,780/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC plays an important role in enhancing awareness of student support services. Awareness is brought through

- Handbook and Calendar
- Department and college notice board
- Tutor ward system
- Parent – Teachers Association
- Orientation programme
- Club activities
- Student council
- Research and Development Cell
- Discipline and Anti-ragging
- Student welfare committee

- First year UG Students are given awareness about student support services like National Service Scheme, Consumer Club, Youth Red Cross, Red Ribbon Club, Green Club, Literacy Club, Physical Education, and Association activities etc. on the first day of their entry in to the College by the respective faculty-in-charge.
- The **Clubs** plays another important role in developing green environment and awareness among the students.
 - Small and large water reservoirs are constructed to conserve rain water.
 - Organic Vegetable Garden is instilled.
 - Swachhta Pakhwara
 - Adopted Village Cleaning
 - Cleaning Welfare Agencies like Lillian School, Jeevan Jyothi Hospice, Karunai Illam and Theni District Library
 - College Campus cleaning
 - Theni District Stadium Cleaning
 - Rally and Awareness Programme on “Dengue” at Vadapudhupatti.
 - Smokeless Deepavali Day Celebration.
 - Verify Cleanliness in all home at Siluvarpatty.
 - Temple Visit and Cleaning at Mariammam Temple, Veerapandi.
 - Sapling plantation at NSCAS Campus.
- Various committees of faculty and stakeholders are formed to monitor the student support services.

5.2 Efforts made by the institution for tracking the progression

- Students are motivated and guided by the faculty for the vertical mobility for the progression.
- Special support to slow learners.
- Updating alumni profile on the occasion of Graduation Day.
- Conduct of continuous internal assessment tests.
- Department- wise results analysis immediately after the publication of semester results.
- Assessment by feedback.
- Personal guidance, on both academic and non-academic matters, is done.
- One-to-one basis, tutor mentor system is followed. Mentor keep track of her academic performance, attendance record, course registration, fulfilment of course requirements, giving guidance where necessary on matters pertaining to academics through student personal profile booklet.

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph. D.	Others
2163	339	19	-	-

(b) No. of students outside the state

19

(c) No. of international students

-

No	%
-	-

Men

No	%
2521	100

Women

Last Year (2016 – 2017)						This Year (2017 – 2018)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
13	210	2	2255	2	2480	11	220	2	2288	2	2521

Demand ratio

1:1.10

Dropout %

2.14%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The college has conducted coaching programme for NET/SLET Examinations.
2. The college has signed MoU with Regional Council of ICMAI, Madurai for Conducting ICMAI (Foundation) classes.
3. Five students have cleared ICMAI Foundation Course and one student has cleared National Accounting Talent Examination.
4. The college has conducted Free TNPSC – Group IV Preparatory Training Programme.
5. NSCAS Library celebrated the National Library Week by organizing guest lecture and competitions from 27th November 2017 to 29th November 2017.
6. Our College Library jointly in hands with New Century Book Centre organized “Book Exhibition” from 10th July 2017 to 14th July 2017.
7. NSCAS jointly in hands with District Employment Office, Theni organized “Entrepreneurship Development Programme and Exhibition - தொழில்நெறி வழிகாட்டும் கண்காட்சி மற்றும் கருத்தரங்கம்”

8. The Library conducts “Knowledge Board GK Test” and “Brain Enigma” every year.
9. The Library organized Guest Lecture on “Importance of Library Utilization in Competitive World” on 29.11.2017.
10. The college has conducted Mock Test in OMR Format for TNPSC Group IV Examination.

No. of students beneficiaries 425

5.5 No. of students qualified in these examinations

NET - SET/SLET - GATE - CAT -

IAS/IPS etc - State PSC - UPSC - Others - ICMAI, NAT 6

5.6 Details of student counselling and career guidance

- Students were counselled under four categories on need basis. i.e. Academic, Personal, Career and Psycho-social aspects.
- Career guidance based training was conducted, off and on campus were conducted.

No. of students benefitted 2312

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	40	10	12

5.8 Details of gender sensitization programmes

- National Level Seminar on “Women - Her Rights” on 23.02.2018.
- Awareness Programme on “Threats of Ragging and Social Media - Women of Today” on 04.01.2018.

- Awareness Programme on “Modern food habits and health changes of younger generations - நவீன உணவு பழக்கமும் இளைய தலைமுறையினரின் உடல்நல மாற்றமும்” on 07.02.2018.
- International Women’s Day Celebration on 08.03.2018.
- National Level Disaster Management Training Programme was organized on 25.09.2017.
- National Nutrition Week Celebration was organized from 04.09.2017 to 08.09.2017.
- International Day Against Drug Abuse on 05.07.2017
- Orientation Program – Child Rescue & Child Abuse on 10.08.2017.
- Albendazole Tablet Issue for College Students on 10.08.2017.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State / University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State / University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Scholarship Detail	Number of students	Amount in Rs.
Financial support from institution	59	2,98,214
Financial support from government	330	29,28,140
Financial support from other sources	45	45,556
Number of students who received International / National recognitions	-	-
TOTAL	434	32,71,910

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="1"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition:	State/ University level	<input type="text" value="7"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed

- Sufficient classrooms were built.
- A playground with 200 mt, track was built to enhance the needs of the sports students.
- The college's water scarcity need was met, by construction two water conservating ponds with check dams and proper water drainage systems.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Our vision is to produce competent, disciplined matured citizen, scientists and administrators with high moral, ethical and professional standards through devoted service.

Mission

- To create and sustain an academic environment conducive to academic excellence.
- To provide quality education to the inspired youth.
- To create environment to foster the technology.
- To create avenues for women education in emerging arenas.
- To imbibe leadership quality amongst the students.

6.2 Does the Institution has a management Information System

Yes (Accounts Section and Library)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The Choice Based Credit System followed at present in the college facilitates horizontal movement, enabling students to make their choices.
- Training the faculty through hands-on training to equip them with the skills on application of new software
- Encouraging faculty members to serve as subject experts and as resource persons for other institutions
- Workshop, Seminar and Conference arranged by various departments.
- Department wise Academic Audit was done.
- New programmes introduced.

6.3.2 Teaching and Learning

- Planning and implementing lesson plan.
- Real time learning rendered to the students through industrial visits.
- Seminars were conducted to enhance students learning ability.
- ICT-enabled teaching-learning process has made students active participants in the classroom.

6.3.3 Examination and Evaluation

- Semester system with Continuous Internal Assessment (CIA) is followed.
- The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.
- The examination and evaluation pattern are followed as per the University Guidance plan.

6.3.4 Research and Development

- Applied for Major research projects funded by UGC.
- Publication of research papers in National and International journals.
- 118 research papers in International Journals, ISBN certified Conference / Seminar Proceedings.
- 1 faculty member has awarded Ph. D.
- 5 faculty members cleared SLET examination.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New Books, journals and magazines are added to the Central Library.
- Water cooler is installed in the college and hostel.
- Surveillance cameras are installed in the campus.
- Library – Equipped with INFLIBNET and DELNET.
- Newly constructed Karmaveerar Kamarajar Kalaiarangam (K3 Auditorium).
- Additional Class Rooms in 4th Block.
- NSCAS is glorified into a clean and is growing into a Green Campus.
 - Paver Block Roads and Thar Roads all over the campus.
 - Small and large water reservoirs are constructed to conserve rain water.
 - Organic Vegetable Garden is instilled.
 - A huge playground is laid with 200 m track and long jump & high jump pit.

6.3.6 Human Resource Management

- Placement Cell offers Soft Skill Training.
- Surveillance cameras are installed in the campus.

6.3.7 Faculty and Staff recruitment

- Qualified Faculty Members are selected. After recruitment institution arranges Orientation and Faculty Development Program for the Faculty Members.

6.3.8 Industry Interaction / Collaboration

- MoU with Developing Library Network (DELNET), New Delhi for using e-resources.
- MoU with ICT Academy of Tamil Nadu (ICTACT).
- MoU with Win ways Informatics (Pvt.) Ltd, Madurai for conducting the Value Added Course LAMP.
- MoU with Regional Council of ICWAI, Madurai for Conducting ICWAI (Foundation) classes.
- MoU with Tally institute of learning in association with Kalvi groups for Conducting Tally classes.
- MoU with Shine Tech installs Digital Multimedia Language Lab Software ETNL.
- MoU with Arivu Thirukoil, Theni for Conducting Value Added Course Certificate Course in Yoga.

- MoU with EDU Panacea, Theni for conducting Value Added Course Lingua Treata.
- MoU with Hari Om Trust, Theni for conducting Value Added Course Spoken Hindi.
- MoU with Kalvi Institute, Madurai for conducting Value Added Course TOEIC and Soft Skill Training.
- MoU with Model Exam, Madurai for conducting Value Added Course Financial Market.

6.3.9 Admission of Students

- Students are selected for admission on the basis of past academic record depending on the course to which admission is sought.
- Publicity in admission process is done through various processes such as Advertisement Banners, Advertisement broad casted through Local Television channels, College Website, Pamphlets and Prospectus.
- Transparency in admission process is shown.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ▪ Group Insurance Policy ▪ PF ▪ ESI ▪ Periodic revision of pay scales of the staff. ▪ Free bus facility. ▪ Sanction of Maternity leave with salary. ▪ Casual leave / Medical leave. ▪ Special leave for research scholar. ▪ Duty leaves facility wherever applicable. ▪ Contribution to EPF. ▪ Special leave for research scholars. ▪ Honorarium for publication of articles. ▪ Free hostel facilities for the faculty members. ▪ Creche for the faculty children. ▪ Annual Gift
Non-teaching	<ul style="list-style-type: none"> ▪ PF ▪ ESI ▪ Festival Bonus

	<ul style="list-style-type: none"> ▪ Annual Gift ▪ Periodic revision of pay scales of the staff. ▪ Free bus facility. ▪ Sanction of Maternity leave with salary. ▪ Casual leave / Medical leave. ▪ Contribution to EPF. ▪ Creche for the staff children.
Students	<ul style="list-style-type: none"> ▪ Group Insurance Policy ▪ Management Scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done ☒ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TUV Rheinland	Yes	Internal Auditors
Administrative	Yes	TUV Rheinland	Yes	Internal Auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No

For PG Programmes Yes ☒ No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Coding Sheet
- CBCS
- Instant Examination
- Re-examination for the students attended interuniversity match.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- The Vritcham Alumni Association is functioning successfully.
- Vritcham Alumni Association contributed Speaker, Mike, Projector Screen, Tab and Books to the department library and wooden table for college.
- Vritcham Alumni Association contributed 3KVA UPS and Batteries to the Primary Health Centre, Vadapudhupatti.

6.12 Activities and support from the Parent – Teacher Association

- Consumer Awareness Programme for Parents.
- Parents Meet was organized for the parents of the fresher's. Also department wise parents meeting have been conducted to familiarize the semester examination results.

6.13 Development programmes for support staff

- Internal Quality Assurance Cell organized Staff Development Programme for Non-Teaching Staff members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic Free Zone
- Small and large water reservoirs are constructed to conserve rain water.
- Organic Vegetable Garden is instilled.
- Created awareness to the students through programmes
 - a. Swachhta Pakhwara
 - i. Adopted Village Cleaning
 - ii. Cleaning Welfare Agencies like Lillian School, Jeevan Jyothi Hospice, Karunai Illam and Theni District Library
 - iii. College Campus cleaning
 - b. Theni District Stadium Cleaning
 - c. Rally and Awareness Programme on “Dengue” at Vadapudhupatti.
 - d. Smokeless Deepavali Day Celebration.
 - e. Verify Cleanliness in all home at Siluvarpatty.
 - f. Temple Visit and Cleaning at Mariammam Temple, Veerapandi.
 - g. Sapling plantation at NSCAS Campus.
- E-Waste Management

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Nutrition Week Celebration

The trend of munching fast food is a fashion today. The bate teenagers never know the importance of healthy food and their benefits.

NSCAS always insists in practicing on healthy food habits. Nutrition week celebration is one among it. Nutritional food are sold by the students to promote the habit of having a nutritional food and making it a regular practice in consuming them. As always state “Health is Wealth”.

Coaching Class for TNPSC Group II Examination

The students have very little knowledge on the available job opportunities. To make them aware on it, there is a coaching class for TNPSC Group II Examination conducted for the students. It builds confidents on the preparation and the mock test conducted helps them to get an idea on the procedure and format of the examination.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- AQAR (2016 – 2017) was prepared and submitted to NAAC.
- The Staff council (Principal, HODs, Deans, and IQAC team) conducted a meeting to review the proposed annual plan for the previous year. HODs presented the department annual plan for the new academic year (2016-17).

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**** Best Practices is enclosed in the Annexure III***

7.4 Contribution to environmental awareness / protection

- Clean India drive at cleaning the Sri Periyandavar – Sri Periyakaruppasamy Temple at Boothipuram village.
- Cleaning work at Chinnakulam Backyard Pond, Allinagaram, Theni.
- Displayed Short Film on “Neer Indri Amaiyathu Ulagu”.
- Cleaning work at Theni District Library.
- Expo on “Plastic Reduce, Reuse and Recycle”
- Rally on “Dengue Fever and Avoidance of Drink” at Boothipuram.
- Awareness activity on “Save Water, Save Energy”.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Eco-friendly campus.
- Well-furnished infrastructural facilities like class rooms, library, and laboratories.
- Offers value added courses to meet the challenging World with all the required skills.
- Health is Wealth and health consciousness is imbibed in the students.
- Initiatives provided for publication of research articles.
- Every Monday prayer is arranged for all the students, to inculcate the spirit of wellbeing by small thoughts.
- Communication skill augmentation programmes are initiated to enhance English language.

Weakness

- Interaction with industry is to be strengthened even more.
- Research funds from government funding agencies to be enhanced

Opportunities

- To develop industry-academia relationship.
- To foster interest and talent based students to pursue higher studies.
- To enhance research.

Challenges

- Identified as self-finance college hence approval of fund from funding agencies is denied.
- Convincing more prospective employers for campus selection and placement.
- Handling the first generation and Tamil medium students.

8. Plans of institution for next year

- To strengthen the consultancy service.
- To upgrade the PG Departments as Research Centers.
- To strengthen the labs to enhance the quality of research.
- To encourage faculty members to undertake funded projects.

Name: **A.Saranya**



Signature of the Coordinator, IQAC

Name: **S.Chitra**



Signature of the Chairperson, IQAC

Annexure I

JUNE 2017

Date	Day	Particulars	No. of Working Days	Day Order
1	THU			
2	FRI			
3	SAT	HOLIDAY		
4	SUN	HOLIDAY		
5	MON			
6	TUE			
7	WED	College Reopens / Orientation Programme for Faculty Members		
8	THU			
9	FRI			
10	SAT	HOLIDAY		
11	SUN	HOLIDAY		
12	MON	(Anti-Child Labour Day)		
13	TUE			
14	WED	College Reopens for II and III year Students	1	A
15	THU		2	B
16	FRI		3	FRI
17	SAT	HOLIDAY	-	
18	SUN	HOLIDAY	-	
19	MON		4	C
20	TUE		5	D
21	WED	College Reopens / Parents Meet for I Year Students / Campus Tour / Entry Assessment Test (EAT) for I Year Students (International Yoga Day)	6	E
22	THU	Orientation Programme / Bridge Course for Fresher's	7	A
23	FRI	“	8	FRI
24	SAT	Bridge Course for Fresher's	9	B
25	SUN	HOLIDAY	-	
26	MON	* RAMZAN – HOLIDAY (International Drug Abuse Day)	-	
27	TUE	Bridge Course for Fresher's	10	C
28	WED	“	11	D
29	THU		12	E
30	FRI		13	FRI
Total No. of Working Days: 13				
Total No. of Holidays: 04				
* Subject to Change				

JULY 2017

Date	Day	Particulars	No. of Working Days	Day Order
1	SAT	HOLIDAY	-	
2	SUN	HOLIDAY	-	
3	MON		14	A
4	TUE		15	B
5	WED		16	C
6	THU		17	D
7	FRI	HOLIDAY	-	
8	SAT	HOLIDAY	-	
9	SUN	HOLIDAY	-	
10	MON		18	E
11	TUE	(World Population Day) Internal Quality Audit No. 3 / 2017	19	A
12	WED	“	20	B
13	THU		21	C
14	FRI	(Kamarajar Birthday)	22	FRI
15	SAT	HOLIDAY	-	
16	SUN	HOLIDAY	-	
17	MON		23	D
18	TUE		24	E
19	WED		25	A
20	THU		26	B
21	FRI		27	FRI
22	SAT	HOLIDAY	-	
23	SUN	HOLIDAY	-	
24	MON		28	C
25	TUE		29	D
26	WED		30	E
27	THU		31	A
28	FRI		32	FRI
29	SAT	HOLIDAY	-	
30	SUN	HOLIDAY	-	
31	MON		33	B
Total No. of Working Days: 20				
Total No. of Holidays: 11				

AUGUST 2017

Date	Day	Particulars	No. of Working Days	Day Order
1	TUE	I Internal Examination Begins	34	C
2	WED	“	35	D
3	THU	“	36	E
4	FRI		37	FRI
5	SAT	HOLIDAY	-	
6	SUN	HOLIDAY	-	
7	MON		38	A
8	TUE		39	B
9	WED		40	C
10	THU		41	D
11	FRI		42	FRI
12	SAT	HOLIDAY (World Population Day)	-	
13	SUN	HOLIDAY	-	
14	MON	KRISHNA JAYANTHI – HOLIDAY	-	
15	TUE	INDEPENDENCE DAY- HOLIDAY	-	
16	WED		43	E
17	THU		44	A
18	FRI	Amuthasurabhi Inauguration	45	FRI
19	SAT	HOLIDAY	-	
20	SUN	HOLIDAY	-	
21	MON		46	B
22	TUE		47	C
23	WED		48	D
24	THU		49	E
25	FRI	GANESH CHATHURTHI - HOLIDAY	-	
26	SAT	HOLIDAY	-	
27	SUN	HOLIDAY	-	
28	MON		50	A
29	TUE		51	B
30	WED		52	C
31	THU		53	D
Total No. of Working Days: 20				
Total No. of Holidays: 11				

SEPTEMBER 2017

Date	Day	Particulars	No. of Working Days	Day Order
1	FRI		54	FRI
2	SAT	BAKRID - HOLIDAY	-	
3	SUN	HOLIDAY	-	
4	MON	Kalasangami – The Fine Arts Celebration	55	E
5	TUE	” (Teachers Day)	56	A
6	WED		57	B
7	THU		58	C
8	FRI	(World Literacy Day)	59	FRI
9	SAT	HOLIDAY	-	
10	SUN	HOLIDAY	-	
11	MON		60	D
12	TUE		61	E
13	WED		62	A
14	THU		63	B
15	FRI		64	FRI
16	SAT	HOLIDAY	-	
17	SUN	HOLIDAY	-	
18	MON		65	C
19	TUE		66	D
20	WED	II Internal Examination Begins	67	E
21	THU	“	68	A
22	FRI	“	69	FRI
23	SAT	HOLIDAY	-	
24	SUN	HOLIDAY	-	
25	MON		70	B
26	TUE		71	C
27	WED	(World Tourism Day)	72	D
28	THU		73	E
29	FRI	SARASWATHI POOJA - HOLIDAY	-	
30	SAT	VIJAYA DASHAMI - HOLIDAY	-	
Total No. of Working Days: 20				
Total No. of Holidays: 10				

OCTOBER 2017

Date	Day	Particulars	No. of Working Days	Day Order
1	SUN	MUHARRAM – HOLIDAY (National Blood Donation Day)	-	
2	MON	GANDHI JAYANTHI - HOLIDAY	-	
3	TUE		74	A
4	WED		75	B
5	THU		76	C
6	FRI		77	FRI
7	SAT	HOLIDAY	-	
8	SUN	HOLIDAY	-	
9	MON		78	D
10	TUE		79	E
11	WED		80	A
12	THU		81	B
13	FRI		82	FRI
14	SAT		83	C
15	SUN	HOLIDAY (International White Cane Day and Youth Awakening Day)	-	
16	MON		84	D
17	TUE	DEEPAVALI - HOLIDAY	-	
18	WED	DEEPAVALI - HOLIDAY	-	
19	THU	DEEPAVALI - HOLIDAY	-	
20	FRI	DEEPAVALI - HOLIDAY	-	
21	SAT	HOLIDAY	-	
22	SUN	HOLIDAY	-	
23	MON	Pre-semester Examination Begins	85	E
24	TUE	“	86	A
25	WED	“	87	B
26	THU	“	88	C
27	FRI	“	89	FRI
28	SAT		90	D
29	SUN	HOLIDAY	-	
30	MON		91	E
31	TUE	Last Working Day for II and III Year Students (National Unity Day and Vigilance Awareness Week)	92	A
Total No. of Working Days: 19				
Total No. of Holidays: 12				

NOVEMBER 2017

Date	Day	Particulars	No. of Working Days	Day Order
1	WED	Internal Quality Audit No. 4 / 2017	93	B
2	THU	“	94	C
3	FRI	Last Working Day for I Year Students	95	FRI
4	SAT	HOLIDAY		
5	SUN	HOLIDAY		
6	MON			
7	TUE			
8	WED			
9	THU			
10	FRI			
11	SAT	HOLIDAY		
12	SUN	HOLIDAY		
13	MON			
14	TUE	(National Library Week)		
15	WED			
16	THU			
17	FRI			
18	SAT	HOLIDAY		
19	SUN	HOLIDAY (National Integration Day)		
20	MON			
21	TUE			
22	WED			
23	THU	College Reopens	1	
24	FRI		2	FRI
25	SAT		3	
26	SUN	HOLIDAY	-	
27	MON		4	
28	TUE		5	
29	WED		6	
30	THU		7	
Total No. of Working Days: 3				
Total No. of Holidays: -				

DECEMBER 2017

Date	Day	Particulars	No. of Working Days	Day Order
1	FRI	* MILAD-UN-NABI – HOLIDAY (World AIDS Day)	-	
2	SAT		1	B
3	SUN	HOLIDAY	-	
4	MON		2	C
5	TUE		3	D
6	WED		4	E
7	THU		5	A
8	FRI		6	FRI
9	SAT		7	B
10	SUN	HOLIDAY	-	
11	MON		8	C
12	TUE		9	D
13	WED		10	E
14	THU		11	A
15	FRI		12	FRI
16	SAT		13	B
17	SUN	HOLIDAY	-	
18	MON		14	C
19	TUE		15	D
20	WED		16	E
21	THU		17	A
22	FRI		18	FRI
23	SAT		19	B
24	SUN	HOLIDAY (National Consumer Day)	-	
25	MON	CHRISTMAS HOLIDAY	-	
26	TUE	MID SEMESTER HOLIDAYS	-	
27	WED	“	-	
28	THU	“	-	
29	FRI	“	-	
30	SAT	“	-	
31	SUN	“	-	
Total No. of Working Days: 19				
Total No. of Holidays: 12				
* Subject to change				

JANUARY 2018

Date	Day	Particulars	No. of Working Days	Day Order
1	MON	NEW YEAR - HOLIDAY	-	
2	TUE		20	C
3	WED		21	D
4	THU		22	E
5	FRI		23	FRI
6	SAT		24	A
7	SUN	HOLIDAY	-	
8	MON	I Internal Examination Begins	25	B
9	TUE	“	26	C
10	WED	“	27	D
11	THU	(Road Safety Week)	28	E
12	FRI	(National Youth Day)	29	FRI
13	SAT	HOLIDAY	-	
14	SUN	PONGAL – HOLIDAY	-	
15	MON	PONGAL - HOLIDAY	-	
16	TUE	THIRUVALLUVAR DAY – HOLIDAY	-	
17	WED	UZHAVAR THIRUNAL – HOLIDAY	-	
18	THU		30	A
19	FRI		31	FRI
20	SAT		32	B
21	SUN	HOLIDAY	-	
22	MON	Internal Quality Audit No. 1 / 2018	33	C
23	TUE	“	34	D
24	WED	(Voters Day)	35	E
25	THU	Sports Day	36	A
26	FRI	REPUBLIC DAY – HOLIDAY	-	
27	SAT		37	B
28	SUN	HOLIDAY	-	
29	MON		38	C
30	TUE		39	D
31	WED		40	E
Total No. of Working Days: 21				
Total No. of Holidays: 10				

FEBRUARY 2018

Date	Day	Particulars	No. of Working Days	Day Order
1	THU		41	A
2	FRI		42	FRI
3	SAT		43	B
4	SUN	HOLIDAY	-	
5	MON		44	C
6	TUE		45	D
7	WED		46	E
8	THU		47	A
9	FRI		48	FRI
10	SAT		49	B
11	SUN	HOLIDAY	-	
12	MON	HOLIDAY	-	
13	TUE	MAHA SIVARATRI – HOLIDAY	-	
14	WED	<i>Amuthasurabhi Valedictory</i>	50	C
15	THU		51	D
16	FRI		52	FRI
17	SAT		53	E
18	SUN	HOLIDAY	-	
19	MON	<i>II Internal Examination Begins</i>	54	A
20	TUE	“	55	B
21	WED	“	56	C
22	THU		57	D
23	FRI		58	FRI
24	SAT		59	E
25	SUN	HOLIDAY	-	
26	MON		60	A
27	TUE		61	B
28	WED		62	C
Total No. of Working Days: 22				
Total No. of Holidays: 6				

MARCH 2018

Date	Day	Particulars	No. of Working Days	Day Order
1	THU		63	D
2	FRI		64	FRI
3	SAT		65	E
4	SUN	HOLIDAY	-	
5	MON		66	A
6	TUE		67	B
7	WED		68	C
8	THU	(World Women's Day)	69	D
9	FRI		70	FRI
10	SAT	HOLIDAY	-	
11	SUN	HOLIDAY	-	
12	MON		71	E
13	TUE		72	A
14	WED	Annual Day	73	B
15	THU		74	C
16	FRI		75	FRI
17	SAT		76	D
18	SUN	TELUGU NEW YEAR - HOLIDAY	-	
19	MON		77	E
20	TUE		78	A
21	WED	Pre - Semester Examination Begins	79	B
22	THU	“	80	C
23	FRI	“	81	FRI
24	SAT	“	82	D
25	SUN	HOLIDAY	-	
26	MON	Pre – Semester Examination	83	E
27	TUE	“	84	A
28	WED	“	85	B
29	THU	MAHAVIR JAYANTHI - HOLIDAY	-	
30	FRI	GOOD FRIDAY - HOLIDAY	-	
31	SAT	Pre – Semester Examination	86	C
Total No. of Working Days: 24				
Total No. of Holidays: 7				

APRIL 2018

Date	Day	Particulars	No. of Working Days	Day Order
1	SUN	HOLIDAY	-	
2	MON	Farewell Day	87	D
3	TUE		88	E
4	WED		89	A
5	THU		90	B
6	FRI	Last Working Day	91	FRI
7	SAT			
8	SUN	HOLIDAY		
9	MON	Internal Quality Audit No. 2 / 2018		
10	TUE	“		
11	WED			
12	THU			
13	FRI			
14	SAT	TAMIL NEW YEAR - HOLIDAY		
15	SUN	HOLIDAY		
16	MON			
17	TUE			
18	WED	Graduation Day		
19	THU			
20	FRI			
21	SAT			
22	SUN	HOLIDAY		
23	MON			
24	TUE			
25	WED			
26	THU			
27	FRI			
28	SAT			
29	SUN	HOLIDAY		
30	MON			
Total No. of Working Days: 5				
Total No. of Holidays: 1				

Annexure II

Feedback Analysis

Feedback. Ref / Date / Month	Service category	Analysis / Conclusion	Planned Corrective / Preventive action
November 2017	Academic – Department Wise Feedback Analysis	90.12%	-
November 2017	Supporting Services	79.23%	-
April 2018	Academic – Department Wise Feedback Analysis	91.15%	-
April 2018	Supporting Services	89.37%	-
April 2018	Parents Feedback Analysis	90.73%	-
April 2018	Alumni Feedback Analysis	89.41%	-
April 2018	Employer Feedback Analysis	97.78%	-

Annexure III

7.3 Give two Best Practices of the institution

1. College Bazaar

1. Goal

Aim

- To conduct a bazaar with the co-ordination of the Government officials.
- To create a social responsibility in helping the women Self Help Groups in marketing their production.
- To motivate the students become entrepreneurs and develop their marketing skills.

Concept

To imbibe the leadership skill, as it is one of our mission, “College Bazaar” was initiated. College bazaar is conducted along with the Theni Collectorate in the department of Magalir Thittam and women Self Help Group of Theni District along with stalls by the students too. College bazaar helps the students to develop their skills and it motivates the students to become an entrepreneur. The college bazaar is conducted yearly once. It is a program where the students are sellers and as well as the buyers.

2. Context

- Through the college bazaar the students are motivated to become entrepreneurs.
- Students get to know the methods of purchasing goods for a shop and the tactics of marketing.
- It helps the student to enjoy the benefit of self-earnings.

3. The Practice

The college organizes a college bazaar for two days every year. Self Help Groups place stalls of products produced by them. Interested students register their names for the stalls and pay a booking fee. Students are allowed to sell goods such as saree, garments, snacks, stationery, fancy items, bags and purses. The other students are consumers for the two days. At the end of the bazaar winners are selected based on the nature of goods sold and the revenue generated. They are awarded.

4. Evidence of Success

- Self Help Groups feels immensely pleased on getting a platform for selling their products.
- The student actively participate in the college bazaar.
- The number of stalls are found to increase year by year.
- The students are highly motivated to be self-earner.

5. Problems Encountered and Resources Required

- The students sell only daily consumables, they can think of goods of longevity.

2. Prayer

1. Goal

Aim

- To train this generation on good social behaviour in public life.
- To motivate students by positive reinforcement in the form of appreciation in public.
- To enhance leadership quality, imbibe team co-ordination and organization skills.

Concept

Prayer is a form of meditation in disguise. Meditation is a best form of creating inner peace. Praying doesn't necessarily mean calling out to God but it can be perceived as reaching out to each individual's faith. When that becomes sincere, what comes next is optimism. When students pray before starting their day it is necessary they look forward to the day. Few minutes' of prayer can bring that sort of energy which helps people contemplate life and balance what comes forth. Students are constantly under pressure and their young minds need to deal with it positively. Praying in silence helps to gain confidence to deal with any negativity of life.

2. Context

Through the prayer the students are,

- Connecting with your true self / god through prayer.
- Discipline.

- Physical exercise.
- Rewarding the achievers in front of all.
- Ensuring cleanliness / personal hygiene.
- Inculcating public speaking skills.
- Students and faculty encouragement / motivation
- Stress reduction

3. The Practice

NSCAS conducts prayer every Monday morning from 09.15 am to 09.30 am. The prayer is organized by the students on a cyclic based department order. The prayer comprises of

- Prayer Song (தமிழ்த்தாய் வாழ்த்து - Tamilthai Vazhthu)
- Thought for the Day
- Thirukkural (திருக்குறள்)
- Tamil News
- English News
- Weekly achievements of faculty and students.
- Faculty's motivation speech
- Let's go with H₂O.
- National Anthem

4. Evidence of Success

- The students are motivated on their weekly achievements and it will kindle the other interested students also.
- The practice is inculcating positive thoughts through thought for the day and Thirukkural (திருக்குறள்) without any stress.
- They get to know the news of the week.
- It is a platform on making students take oath in the form of pledges on important days.

5. Problems Encountered and Resources Required

- Infrastructural enhancements (Sound System) is required to create more impact.

6. Contact Details

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